



For Further Information on all the Courses and Services offered by CWVEC Further Education Centre Wicklow



Telephone: 0404 64023
or drop in to the Centre on the Murrough (beside the recycling centre)

VTOS Coordinator: Freda Holly
Secretary: Patricia Doyle

CWVEC Adult Guidance Service, Wicklow

Provides a free confidential professional educational guidance and information service to adults

Drop in to the Murrough Campus beside the Further Education Centre in Wicklow or contact us:

Information Officer: Patricia Cullinan
Guidance Counsellor: Nuala Kilgannon
Telephone: 0404 32651/ 32652
086 806 0707
Email: info@wags.ie
Website: www.wags.ie



Co. Wicklow Vocational Education Committee Coiste Gairmoideachais Chontae Chill Mhantáin

**CWVEC Further Education Centre Wicklow,
The Murrough, Wicklow Town
Telephone: 0404 64023**



What can CWVEC Further Education Centre Wicklow offer you?

- **Free Courses** to those on social welfare payments, credits or dependents
- Opportunity to progress to **employment** or **further education**
- Recognised **National Qualifications** from **FETAC** and **Department of Education**



What is VTOS - Vocational Training Opportunity Scheme

- To be eligible for VTOS you need to be **over 21 years** and on a social Welfare Payment for **six months** (includes Jobseekers Benefit or Allowance, One Parents Family, Illness Benefit or Allowance or signing for credit or dependents)
- VTOS is a **full time** one or two year programme
- You will receive a meal and travel allowance (if over 4 miles)
- There is an extra **training bonus of €20** if on a Social Welfare Payment for over 12 months

Ladybirds Crèche

- Onsite, caters for children from 3 months to 9 years and free places

Canteen Facilities

- with fresh sandwiches made onsite and tea and coffee facilities

The following Courses are on offer in the Centre over either one or two years:

Leaving Certificate:

over one or two years, includes Maths, English, History, Art , Business and Computer Applications

Certificate in Childcare FETAC Level 5:

includes Caring for Children, Child Development, Working in Childcare, Early Childhood Education, Understanding Special Needs, Communications, Work Experience, Drama, Occupational First Aid, Word Processing and Arts and Crafts for Childcare at FETAC Level 5.

Early Childhood Programmes and Disability Awareness FETAC Level 6

Certificate in I.T., Business and Office

Administration:

includes modules in ECDL, German FETAC level 4, Business Administration, Business Calculations, Social Studies, Team Working, Work Experience, Bookkeeping - Manual and Computerised; Communications, Desk Top Publishing, Spreadsheets Methods, Database, and Word Processing at FETAC Level 5. Spreadsheets and Word Processing FETAC Level 6.